



Outlined below is a summary of agenda items discussed at the last meeting. Should any further details /information be required on an item please contact the named person.

SUMMARY OF BOARD MEETING HELD 19TH SEPTEMBER 2013

1. **Domestic Violence Notifications to Schools:** Debbie Haith explained the Domestic Violence notifications to schools is for information purposes only and that if schools have any concerns then they should contact CSC for more information. Concerns were expressed that some education settings have not received any notifications in the past 4 years and that schools would like more comprehensive information on the notifications. Debbie Haith suggested reviewing the process to meet expected standards. [For more details please contact Debbie Haith 01733 863821](#)
2. **GP Services outside of contract obligations:** Russell Wate informed the board that there is an issue regarding some GPs charging for reports and attendance at conferences to non-health organisations as they are not written into their contract. It was raised that this is against section 11 of the Children's Act and that if NHS England are now a member of the board and part of the multi-agency community then requests for GP's reports or attendance should be seen as a request on behalf of the PSCB which Health is a partner of. [For more details please contact Russell Wate 01733 863745](#)
3. **Update on MASGs:** Lou Williams reminded the Board that the Multi Agency Support Groups were set up a year ago and have worked with over 300 families. Key partners are brought together where initial or core assessments have been stepped down or CAFs to look at the support needs for families where the needs are complex. Over the past year the number of referrals have switched from CSC to partner agencies. [For more details please contact Lou Williams 01733 864139](#)
4. **Sexually Harmful Behaviour:** Lou Williams informed the board that the new Sexually Harmful Behaviour: Prevention and Pathways to Intervention sets out the overarching principles which was lifted out from the current guidance on the PSCB website and adopted a traffic light tool allowing practitioners to use the same language with the intervention programme dependent upon the outcome. YOS agreed to be the lead AIM assessor and encourages other practitioners to become assessors. Sue Westcott wanted to thank NSPCC for their involvement and asks why they couldn't provide aim assessors. Nick Edwards responded by saying he had a discussion with commissioning and was told to focus on working with victims of sexual abuse and not the offenders. [For more details please contact Lou Williams 01733 864139](#)
5. **Update on MARU:** Debbie Haith explained that space is being set aside within Bayard Place to create a virtual link to the MARU to hold teleconferences and weblink. It is intended there would be more information shared with decisions to safeguard being made with a reduction of re-referrals. Debbie Haith also explained the Family Support Team has now been split into 3 localities mirroring other services. [For more details please contact Debbie Haith 01733 863821](#)
6. **Serious Case Reviews:** Russell Wate informed the board that the publication of the serious case review into Daniel Pelka has been published by Coventry LSCB. Jon Chapman informed the board that he intends to identify people to map actions against which will be monitored through the SCR subcommittee similar to a piece of work done for an SCR from Birmingham LSCB. Sue Westcott commented that it was excellent to welcome the review and that this should be done for every SCR published. [For more details please contact Russell Wate 01733 863745](#)
7. **Communication and Engagement:** It had been proposed to revive the communication group and extend to include engagement with a more structured approach to help raise awareness. It has been suggested either Amanda Rose from PCC and the PSCB's communication lead or someone from Cambridgeshire Constabulary to chair the group [For more details please contact Russell Wate 01733 863745](#)
8. **IRO Annual Report:** Debbie Haith presented the IRO Annual Report which over time will show qualitative work rather than quantitative data. Information from other agencies will build into the report drilling down to see if good arrangements are in place. [For more details please contact Debbie Haith 01733 863821](#)
9. **LADO Procedures:** Debbie Haith explained that the LADO procedures were updated following new DfE guidance. Contradictions to the procedure have been raised and a request for timescales to be added. Debbie Haith agreed to coordinate with the LADO [For more details please contact Debbie Haith 01733 863821](#)
10. **Budget** Jon Chapman informed the board that Helen Herron intends to retire at the end of the year and that the Performance and QA officer was not in the core budget and sustainable. It is proposed with good admin support to merge all 3 roles into 1 which would create an efficiency of £25,000. £10,000 is also proposed to be set aside to develop the training pool. [For more details please contact Jon Chapman 01733 863745](#)
11. **Partner Contributions** Jon Chapman informed the board of a potential risk that ¾ of the health contribution is not being paid. Previously the Primary Care Trust paid contributions on behalf of Health organisations however Jill Houghton believes the Clinical Commissioning Group should only contribute ¼ with the other health providers contributing the remaining amounts. Russell Wate commented that the Department of Health are clear that NHS England should make contributions. It was raised that the issue affects the current budget and not next year's budget. [For more details please contact Jon Chapman 01733 863745](#)
12. **Any Other Business (AOB) PCC Senior Management Restructure:** SW informed the board that there are changes at senior management level within PCC. In July it was announced further 10% cuts to council budgets which has come at a time of increased demand for services. Some posts are being deleted and the restructure of senior managers have put some at risk of redundancy. In order to provide efficiencies some services are becoming central. [For more details please contact Sue Westcott 01733 863601](#)
13. **PSCB Annual Conference:** The Annual Conference is scheduled for 7th November with Fatima Hussain as keynote speaker and Lou Williams opening with context using early help. The Conference will be held at Kingsgate with 130 spaces being made available. [For more details please contact Helen Herron 01733 863746](#)

Date of next meeting: 21st November 2013, Northminster House, 2.00 – 4.30