



Outlined below is a summary of agenda items discussed at the last meeting. Should any further details /information be required on an item please contact the named person.

### SUMMARY OF BOARD MEETING HELD 21<sup>ST</sup> NOVEMBER 2013

1. **Children Centre Consultation:** Allison Sunley explained that when the Children Centres were opened in 2002 they were funded by Central Government as the main way to access support to families in need. Change is required as the Central Government is no longer providing funding. It is proposed that Super Centre Hubs are created which would provide multi-agency services and a creation of Outreach centres which will use existing children's centres but operating differently by providing targeted programmes of support. The proposal was taken to the Cabinet meeting on Monday 17<sup>th</sup> November and will be open for public consultation from 26<sup>th</sup> November with presentations in every children's centre. The consultation is available on the council website and can be accessed at the following [link](#). The key message is that professionals and partner agencies will go out to the community to meet the need of families. **For more details please contact Allison Sunley 863739**
2. **NHS England Presentation:** Sarah Robinson provided a presentation to give an overview of the NHS. Both Sarah Robinson and Jill Houghton explained which services were commissioned to which providers by both NHS England and Cambridgeshire and Peterborough Clinical Commissioning Group. Both NHS England and Cambridgeshire and Peterborough CCG are working together to identify gaps including the Forensic Medical Examiners at the Sexual Assault Referral Clinic. Both the CCG and NHS England are accountable to the CQC and LSCBs. **For more details please contact Sara Robinson 01138 255017**
3. **Children in Need Audit:** Glen Denham explained that the CSC Quality Assurance team carried out the audit on 15 randomly selected cases. 9 cases had plans considered SMART and robust and could demonstrate that they were reducing risk. There is evidence of involvement from children, young people, parents and carers in 11 cases. Issues raised that the voice of the child was still being lost and that there needs to be more robust evidence of multi-agency working. Georgina Billin remarked that the CiN meetings are positive however sometimes the minutes are not available until the next meeting. Sue Westcott suggested that the minutes are not complex but a bullet list of agreed outcomes or actions, could be completed in some cases by other agencies, which no one disagreed with. **For more details please contact Glen Denham 01733 864099**
4. **Parental Mental Health policy:** Jon Chapman reminded members that a request came from the Commissioning Board via Tim Bishop that the policy needed updating as it did not deal with Early Intervention. Carol Davies carried out the work focussing on Early Intervention and Children in Need. Carol Davies had identified a tool from another local authority regarding mental health and both Lou Williams and Karen Moody have deemed it as a CAF. **For more details please contact Carol Davies 01733 777961**
5. **Analysis of attendance at CP Conferences:** Glen Denham presented the analysis of attendance at CP Conferences which arose from a PSCB Audit. There are 13 recommendations and a monitoring system fit for purpose is in place. Since October, Glen Denham commented that there has been a significant improvement with reports and responses from Probation and if a conference is not quorate then the meeting will not go ahead. Georgina Billin commented that she had attended several conferences and found the chairs to be more rigorous getting reports out on time. **For more details please contact Glen Denham 01733 864099**
6. **Threshold Document:** Jon Chapman presented the updated Threshold Document reminding members that when Working Together 2013 was published it became a requirement for LSCBs to issue their own Threshold Document. Elements including the escalation policy and information sharing guidance had been included. Additional changes reflect Early Years, CSE, Missing from Home and Care, and the redesigned front door. Jon Chapman suggested if members are content with the changes then the Task and Finish group will look at refreshing the awareness with a communication campaign and an easy practitioner guide for daily use. **For more details please contact Jon Chapman 01733 863745**
7. **Dataset and Risk Register:** Jon Chapman presented the Dataset and Risk Register commenting that the number of CAFs had dropped during the quarter which may be due to the school holidays and that referrals to CSC are down. Referrals from Contact to Assessment have increased which may show that thresholds are understood. Jon Chapman also raised that there is a need to concentrate on Training which is broken down by agency and level. John Raine questioned the Board's risk register commenting that the risks are more eventualities and that a risk is managed down and is only elevated up where it can't be managed as a single agency. **For more details please contact Jon Chapman 01733 863745**
8. **SCR Subgroup updates:** Russell Wate informed the members that learning is being captured from Early Years regarding Birmingham LSCB's SCR and that a meeting is in the diary to capture learning resulting from the Daniel Pelka SCR and will coordinate with Darryl Freeman. Russell Wate also informed members that the SCR subcommittee have commissioned 3 SCRs and that another referral had been received the day before this meeting which has lots of multi-agency activity and that since Working Together 2013 more SCRs are being started nationally.  
**Communication and Engagement Group updates:** Jon Chapman reminded members that at the previous meeting it had been mentioned and agreed to re-establish the communication and information group and develop into engagement to raise awareness across all organisations and communities. The group now has membership and the 1<sup>st</sup> meeting is scheduled for January. A chair has been identified and the 1<sup>st</sup> meeting will look at the Terms of Reference and the Communication Strategy  
**CSE updates:** The CSE subgroup is chaired by the Police and is joint with Cambridgeshire LSCB. The group draws on national guidance and has developed a strategy drawing on from good practice with actions set under themes. Jon Chapman informed the board that briefing sessions to educational transport will be held by himself, the LADO, and the Police with a view to move to licensed taxi drivers and links to community safety partnership. **For more details please contact Jon Chapman 01733 863745**

**Date of next meeting:** 15<sup>th</sup> January 2014, Northminster House, 12.00 – 4.30